

Residential Income 2-4 Units Listing Input Form

SANDICOR , Inc. *Blue Items are Required

*Agent ID: _____ Agent 2 ID: _____ *Office ID: _____
Listing Agent # Agent Name 2nd Listing Agent ID# Listing Office # Office Name

_____/_____/_____ (Y/N)
*List Date *Expiration Date *Low List Price *Variable Range Listing *High List Price *Assessors Parcel #

*House Number # *Street Name (insert abbreviation for direction after street name IE - ST, S) Unit#/Space# *State *CITY: _____ *ZIP: _____
(Auto Fill from Tax Record) Zip Code

*Map Code: _____/_____/_____ *Community: _____ *Neighborhood: _____ *Cross ST(S) _____
Thomas Bros Page Column Row Table Driven (30 Characters)

Complex/Park _____ Zoning _____ *Year Built _____ # of Units _____ # of Buildings _____
* CBB% _____ * CBB\$ _____ * CVR _____ (Y/N) Listing Service: *Entry Only: _____ (Y/N) *Limited Service: _____ (Y/N) *Subject to Court/Lender Approval: _____ (Y/N)
Compensation to Buyers Broker % Compensation to Buyers Broker \$ Variable Commission

Water District
See Drop Down List for Water District Names

School District: _____

*VOW - Virtual Office Website
 Yes
 No

*Allow Comments/Review *AUTO VALUATION MODEL
 Yes Yes
 No No

INTERNET Syndication
 Yes
 No

*Address On The Internet (1)
 1 Full Address (House Number and Street Name)
 2 Partial Address (Street Name Only)
 3 No Address

Possession (1)
 1 Call Listing Agent
 2 Close of Escrow
 99 Other Remarks
Jurisdiction (1)
 1 Incorporated
 2 Unincorporated

*Age Restrictions (1)
 1 55 and up
 2 62 and up
 98 None Known
 99 Other Remarks

*Listing Type (1)
 1 Exclusive Right (R)
 2 Exclusive Right W/ Exception (X)
 3 Exclusive Agency (A)
 4 Open Listing (O)
 5 Probate (P)

PETS (1)
 1 Yes
 2 No
 3 Allowed w/Restrictions

Sign - Sign On Property (1)
 Yes
 No

Manager Name: _____

Manager Phone: (_____)_____-____x_____

UNIT INFORMATION

<u>Unit Numbers</u>	<u>Bedroom</u>	<u>Baths Full</u>	<u>Half Baths</u>	<u>Est Square Footage</u>	<u>Rent Actual</u>	<u>Rent Projected</u>
*UN1 _____	*BD1 _____	*BA1 _____	*HB1 _____	SF1 _____	*RN1 _____	RP1 _____
*UN2 _____	*BD2 _____	*BA2 _____	*HB2 _____	SF2 _____	*RN2 _____	RP2 _____
*UN3 _____	*BD3 _____	*BA3 _____	*HB3 _____	SF3 _____	*RN3 _____	RP3 _____
*UN4 _____	*BD4 _____	*BA4 _____	*HB4 _____	SF4 _____	*RN4 _____	RP4 _____

<u>Deposits</u>	<u>Landry Hook Ups (Yes/No/Common)</u>	<u>Exclusive Use Yards (Yes/No)</u>	<u>Occupied (Owner/Tenant/Vacant)</u>	<u>*Gross Scheduled Income Actual</u>	<u>Gross Scheduled Income Projected</u>
*DP1 _____	*LH1 _____	*EUY1 _____	*OC1 _____	_____	_____
*DP2 _____	*LH2 _____	*EUY2 _____	*OC2 _____	_____	_____
*DP3 _____	*LH3 _____	*EUY3 _____	*OC3 _____	<u>*Gross Rent Multiplier Actual</u>	<u>Gross Rent Multiplier Projected</u>
*DP4 _____	*LH4 _____	*EUY4 _____	*OC4 _____	_____	_____

	<u>Number of Units with: (Available Transfers)</u>
<u>*Cap Rate Actual</u> _____	_____
<u>Cap Rate Projected</u> _____	* # of Units w/Cooling _____
<u>*Annual Expense Actual</u> _____	* # of Units w/Dishwashers _____
<u>Annual Expense Projected</u> _____	* # of Units w/Dryers _____
<u>*Net Operating Income Actual</u> _____	* # of Units w/Fireplaces _____
<u>Net Operating Income Projected</u> _____	* # of Units Furnished _____
<u>*Other Income Actual</u> _____	* # of Units w/Garages _____
<u>Other Income Projected</u> _____	* # of Units w/Patios _____
	* # of Units w/Range/Ovens _____
	* # of Units w/Refrigerators _____
	* # of Units w/Washers _____

*** Tenant Pays**

- 1 Association Fee
- 2 Cable TV
- 3 Electricity
- 4 Gardener
- 5 Gas/Propane
- 6 Hot Water
- 7 Other Fees
- 8 Other Tax
- 9 Parking Fees
- 10 Pool/Spa Maint
- 11 Property Tax
- 12 Sewer
- 13 Trash
- 14 Water
- 98 None Known
- 99 Other Remarks

***Stories: (2)**

- 1 Story
- 2 Story
- 3 Story
- 4 Story
- Split Level
- Other/Remarks

***Source of Square Feet:(1)**

- 1 Public Records
- 2 Appraisal
- 3 Assessor Record
- 4 Builders Brochure
- 5 Owner
- 6 Plans
- 99 Other/Remarks

SITE INFORMATION

Animal Designator Code:

Additional Property Use (1)

- 1 Grove
- 2 With Structures
- 3 Ranch/Farm
- 4 Res/Business Use OK
- 98 None Known
- 99 Other Remarks

Boat Facilities (1)

- 1 Yes
- 98 None Known
- 99 Other Remarks

***Complex Features: (16)**

- 1 BBQ
- 2 Beach Rights
- 3 Biking/Hiking Trails
- 4 Clubhouse/Rec Rm
- 5 Concierge
- 6 Exercise Room
- 7 GatedCommunity
- 8 Golf
- 9 Horse Facility
- 10 Horse Trails
- 11 Laundry Facility
- 12 On-Site Guard
- 13 Pet Restrictions
- 14 Playground
- 15 Pool
- 16 Recreation Area
- 17 RV/Boat Parking
- 18 Sauna
- 19 Spa/Hot Tub
- 20 Tennis Courts
- 98 None Known
- 99 Other/Remarks

***Fencing: (3)**

- 1 Cross Fencing
- 2 Full
- 3 Gate
- 4 Partial
- 98 None Known
- 99 Other Remarks

Frontage Length:

Dimensions in Feet

Frontage: (4)

- 1 Bay
- 2 BLM/National Forest
- 3 Canyon
- 4 Freeway
- 5 Golf Course
- 6 Lagoon/Estuary
- 7 Lake/River
- 8 Military Land
- 9 Ocean/Bluff
- 10 Ocean/Sand
- 11 Open Space
- 98 None Known
- 99 Other/Remarks

Heat Equipment (4)

- 1 Baseboard
- 2 Combination Heating
- 3 Fireplace
- 4 Floor Furnance
- 5 Forced Air Unit
- 6 Passive Solar
- 7 Pellet/Wood Burning Stove
- 8 Radiant
- 9 Wall/Gravity
- 10 Zoned Areas
- 98 None Known
- 99 Other Remarks

Heat Source (2)

- 1 Electric
- 2 Natural Gas
- 3 Pellets
- 4 Propane
- 5 Solar
- 6 Wood
- 99 Other Remarks

Irrigation (5)

- 1 Automatic
- 2 Drip
- 3 Manual
- 4 Sprinklers
- 98 None Known
- 99 Other/Remarks

ACS

Apx Acres

LSF

Apx Lot Sq. Ft.

LDM:

Apx Lot Dimensions

***Land Use Code:**

Auto Fills From Tax

***Lot Size Source: (1)**

- 1 Appraisal
- 2 Assessor Record
- 3 City/County Records
- 4 Survey
- 5 Title Company
- 99 Other Remarks

***Lot Size: (1)**

- 1) 0 (Common Interest)
- 2) 1-3999
- 3) 4000-7499
- 4) 7500-10889
- 5) .25 - .5
- 6) more than .5 up to 1
- 7) more than 1, up to 2
- 8) more than 2, up to 4
- 9) more than 4, up to 10
- 10) more than 10, up to 20
- 11) more than 20

Miscellaneous: (14)

- 1 Aviary
- 2 Dog Run
- 3 Elevator/Stair Climber
- 4 Greenhouse
- 5 Hdicap/Whlchair
- 6 Horse Allowed
- 7 Horse Facilities
- 8 Horse Trails
- 9 Kennel
- 10 Livestock Allowed
- 11 Livestock Facilities
- 12 Outbuilding
- 13 Tennis Court
- 14 Uninhabitable
- 15 Value in Land
- 98 None Known
- 99 Other Remarks

SITE INFORMATION (continued)

***Parking Garage Spaces**

Unit 1: _____

***Parking Garage Description - Unit 1 (3)**

- 1 Assigned
- 2 Attached
- 3 Converted
- 4 Detached
- 5 Gated
- 6 Tandem
- 7 Underground
- 98 None Known

***Parking Non Garaged Spaces**

Unit 1: _____

***Parking Non Garaged Description Unit 1 (3)**

- 1 Assigned
- 2 Carport
- 3 Gated
- 4 Detached
- 5 Permit/Decal
- 6 Tandem
- 7 Uncovered
- 8 Underground
- 98 None Known

***Parking Garage Spaces**

Unit 2: _____

***Parking Garage Description Unit 2 (3)**

- 1 Assigned
- 2 Attached
- 3 Converted
- 4 Detached
- 5 Gated
- 6 Tandem
- 7 Underground
- 98 None Known

***Parking Non Garaged Spaces**

Unit 2: _____

***Parking Non Garaged Description Unit 2 (3)**

- 1 Assigned
- 2 Carport
- 3 Gated
- 4 Detached
- 5 Permit/Decal
- 6 Tandem
- 7 Uncovered
- 8 Underground
- 98 None Known

***Parking Garage Spaces**

Unit 3: _____

***Parking Garage Description Unit 3 (3)**

- 1 Assigned
- 2 Attached
- 3 Converted
- 4 Detached
- 5 Gated
- 6 Tandem
- 7 Underground
- 98 None Known

***Parking Non Garaged Spaces**

Unit 3: _____

***Parking Non Garaged Description Unit 3 (3)**

- 1 Assigned
- 2 Carport
- 3 Gated
- 4 Detached
- 5 Permit/Decal
- 6 Tandem
- 7 Uncovered
- 8 Underground
- 98 None Known

***Parking Garage Spaces**

Unit 4: _____

***Parking Garage Description Unit 4 (3)**

- 1 Assigned
- 2 Attached
- 3 Converted
- 4 Detached
- 5 Gated
- 6 Tandem
- 7 Underground
- 98 None Known

***Parking Non Garaged Spaces**

Unit 4: _____

***Parking Non Garaged Description Unit 4 (3)**

- 1 Assigned
- 2 Carport
- 3 Gated
- 4 Detached
- 5 Permit/Decal
- 6 Tandem
- 7 Uncovered
- 8 Underground
- 98 None Known

***Parking for RV (4)**

- 1 Complex/Park
- 2 Covered
- 3 Enclosed
- 4 Garage
- 5 Gated
- 6 Hook-ups
- 7 On-Site Parking
- 8 Potential Space
- 9 Restrictions
- 98 None Known
- 99 Other Remarks

***Property Restrictions Known**

- 1 Animals
- 2 CC&R's
- 3 Coastal Commission
- 4 Environmental
- 5 Management Approval
- 6 Open Space
- 98 None Known
- 99 Other Remarks

***Site (10)**

- 1 Alley Access
- 2 Corner Lot
- 3 Culdesac
- 4 Curbs
- 5 Easement Access
- 6 Flag Lot
- 7 Irregular Lot
- 8 Landlocked No Legal Access
- 9 National Forest
- 10 Outside of County Water Authority
- 11 Private Street
- 12 Public Street
- 13 Rear Yard Street Access
- 14 Reservation Land
- 15 Sidewalks
- 16 Street Paved
- 17 Street Unpaved
- 18 West of I-5
- 19 West of 101
- 98 None Known
- 99 Other Remarks

Building, Complex and Exterior Features

*Sewer/Septic (2)

- 1 Sewer Available
- 2 Sewer Connected
- 3 Septic Installed
- 99 Other/Remarks

*Telecommunications (8)

- 1 Antenna
- 2 Audio
- 3 Cable (Coaxial)
- 4 Computer (Cat5)
- 5 Intercom
- 6 Mutiple Phones
- 7 Satellite Dish
- 8 Security
- 98 None Known
- 99 Other Remarks

*Topography (3)

- 1 Bluff/Canyon Rim
- 2 Canyon/Valley
- 3 Level
- 4 Mountainous
- 5 Rolling
- 6 Slope Gentle
- 7 Slope Steep
- 99 Other Remarks

*View (5)

- 1 Bay
- 2 City
- 3 Evening Lights
- 4 Golf Course
- 5 Greenbelt
- 6 Lagoon/Estuary
- 7 Lake/River

*View (5) - continued

- 8 Mountains/Hills
- 9 Ocean
- 10 Panoramic
- 11 Parklike
- 12 Valley/Canyon
- 98 None Known
- 99 Other Remarks

*Water (2)

- 1 Available
- 2 Meter on Property
- 3 Meter Paid/Not In
- 4 Well On Property
- 5 Well/Irrigation Only
- 98 None Known
- 99 Other/Remarks

*Construction:

- 1 Built On Site
- 2 Factory/Prefab

*Cooling (2)

- 1 Attic Fan
- 2 Central Forced Air
- 3 Heat Pump(s)
- 4 Swamp Cooler(s)
- 5 Wall/Window
- 6 Zoned Areas
- 98 None Known
- 99 Other Remarks

*Exterior (3)

- 1 Adobe
- 2 Block
- 3 Brick
- 4 Metal
- 5 Stone
- 6 Stucco
- 7 Vinyl
- 8 Wood
- 9 Wood/Stucco
- 99 Other/Remarks

*Pool (3)

- 1 Above Ground
- 2 Below Ground
- 3 Community/Common
- 4 Exercise
- 5 Lap
- 6 Private
- 98 None Known

*Pool Heat (2)

- 1 Electric
- 2 Gas
- 3 Propane
- 4 Solar
- 98 None Known

*Roof (2)

- 1 Concrete
- 2 Composition
- 3 Metal
- 4 Rock/Gravel
- 5 Rolled/Hot Mop
- 6 Tile/Clay
- 7 Wood
- 99 Other Remarks

*Security (6)

- 1 Automatic Gate
- 2 Closed Circuit TV
- 3 Eqpt Leased
- 4 Eqpt Owned
- 5 Gated Community
- 6 On Site Guard
- 7 Security Bars
- 98 None Known
- 99 Other Remarks

*Spa (3)

- 1 Community/Common
- 2 Private Below Ground
- 3 Private Portable
- 4 Private w/Pool
- 5 Yes
- 98 None Known

*Spa Heat (2)

- 1 Electric
- 2 Gas
- 3 Propane
- 4 Solar
- 98 None Known

*Water Heater Type (2)

- 1 Electric
- 2 Gas
- 3 Propane
- 4 Solar
- 5 Tankless
- 99 Other Remarks

Fees, Assessments, and Terms

***Home Owner Fees:** _____

***Amount Reflects:** 1 Month 98 None Known
 2 Year

***Home Owner**

Payment Frequency

- 1 Monthly
- 2 Quarterly
- 3 Semi-Annually
- 4 Annually
- 98 None Known
- 99 Other/Remarks

***Home Owner Fees Include (11)**

- 1 Cable/TV Service
- 2 Common Area Maintenance
- 3 Electricity
- 4 Exterior
- 5 Exterior Bldg Maintenance
- 6 Gas
- 7 Gated Community
- 8 Hot Water
- 9 Limited Insurance
- 10 Propane
- 11 Roof Maintenance
- 12 Sewer
- 13 Termite
- 14 Trash/Pickup
- 15 Water
- 98 None Known
- 99 Other Remarks

***Other Fees:** _____

***Amount Reflects:** 1 Month 98 None Known

***Other Fee** 2 Year

Payment Frequency

- 1 Monthly
- 2 Quarterly
- 3 Semi-Annually
- 4 Annually
- 98 None Known
- 99 Other/Remarks

***Type of Other Fees (6)**

- 1 Boat
- 2 Club Fees
- 3 Community/Master Home Owner Fees
- 4 Equestrian
- 5 Home Owner Assessments
- 6 Security Gate
- 7 Security Guard
- 98 None Known
- 99 Other/Remarks

***CDF/Mello-Roos:** _____

Amount Reflects: 1 Month 98 None
 2 Year

***CDF/Mello Roos**

Payment Frequency

- 1 Monthly
- 2 Quarterly
- 3 Semi-Annually
- 4 Annually
- 98 None Known
- 99 Other/Remarks

Monthly Total Fees: _____

System to calculate based on Home Owner Fees/ Other Fees and MR-CDF Fees

Home Owner Association:

Home Owner Assoc. Phone:

Est% of Owner Occupancy: _____

*** Assessments**

1 Yes/Remarks
 98 None Known

***Terms**

- 1 Assumable
- 2 Cal Vet
- 3 Cash
- 4 Conventional
- 5 Exchange
- 6 FHA
- 7 Land Contract
- 8 Lease Option
- 9 Seller May Carry
- 10 Shared Equity
- 11 VA
- 99 Other Remarks

Remarks and Showing Information

REMARKS:
450 Characters

Information is published on the Internet, IDX Sites and/or given to clients - please refer to the attributes of the property in this space.

***Confidential REMARKS:**
300 Characters

Information is intended as Broker to Broker Information - Not to be given to Public or published on the internet

Directions:
200 Characters

***Showing Instructions:**
100 Characters

--

***Lock Box**

- 1 Yes
- 2 No

***LB Description**

- 3 Combo
- 4 Timed
- 5 Sentrilock
- 99 Other/Remarks

*****Mandated Remarks - (1) (R)**

- 1 Offer accepted contingent on court approval (C)
- 2 Offer accepted with Lease Option
- 3 Offer accepted pending lender approv.of Short Sale(C)
- 4 Offer(s) submitted awaiting REO approval (C)
- 5 Offer(s) submitted awaiting Short Sale approval (C)
- 98 None Known

*****Mandated Remarks - required only when applicable.**

- Offer accepted with ___ hour first right of refusal (C)

***Sales Restrictions (3)**

- 1 Probate Subject to Overbid 98 None Known
- 2 Short Sale Approved 99 Other Remarks
- 3 Estate
- 4 Court Approval Required
- 5 REO
- 6 Call Agent
- 7 Need Short Sale-NoLender Knowledge
- 8 Pre SS Pkg submitted to lender(s), ready to consider offers
- 9 NOD Filed/Foreclosure Pending

This Information relative to this property is supplied for publication by the owner(s) according to owner's best information and belief and I/We agree the above information is true and correct to the best of my knowledge and belief and authorize agent to submit the above information for publication in the Sandicor, Inc MLS. IT IS HEREIN NOTED THAT SANDICOR, INC MLS WILL NOT BE RESPONSIBLE FOR THE ACCURACY OF INFORMATION PROVIDED ABOVE.

Owner Signature: _____ Date: _____
(Optional)

Owner Signature: _____ Date: _____
(Optional)

Broker certifies that a valid contract for the above property is on file in his/her office.

Broker Signature: _____ Date: _____

Authorized Signature (MLS Participant/Subscriber) _____ Date: _____
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ATTENTION RECIPROCAL MEMBERS

SANDICOR'S BUSINESS HOURS FOR RECIPROCAL MEMBERS ARE MONDAY THRU FRIDAY, 9 A.M. TO 4:30 P.M. M-F

IF YOU HAVE MATTERS THAT REQUIRE YOU TO COME DOWN TO OUR OFFICE, **PLEASE CALL AHEAD SO THAT WE CAN VERIFY YOU HAVE ALL YOUR CORRECT PAPERWORK.** NOTE THE TURN AROUND TIME FOR **ALL** APPLICATIONS AND LISTINGS IS **48 HOURS**. PLEASE SUBMIT YOUR LISTING BY MAIL OR LEGIBLE FAX. ONLY LISTINGS THAT ARE COMPLETE AND LEGIBLE CAN BE INPUT INTO THE MLS.

THANK YOU FOR YOUR COOPERATION.

RECIPROCAL SERVICES ARE DONE **ONLY** AT THE ADDRESS BELOW:

SANDICOR, Inc.
5414 OBERLIN DR. SUITE 150
SAN DIEGO, CA 92121
TEL: 858-622-6200 • FAX: 858-622-6222
EMAIL: recip@sandicor.com
WWW.SANDICOR.COM



5414 OBERLIN DR. SUITE 150
San Diego, Ca 92121
TEL: 858-622-6200 • FAX: 858-622-6222
www.sandicor.com

**RECIPROCAL OFFICE HOURS:
MONDAY - FRIDAY 9:00 A.M. – 4:30 P.M.**

ALL reciprocal services; Keycard, Lockbox, listing inputs, searches and technical computer questions, are rendered only to reciprocal agents who have established an account with SANDICOR, Inc. Those who do not have an account established must allow up to 48 hours to process their application before any services can be provided.

Please Fax the following forms to us & please be sure the following items accompany your completed application:

- **The Reciprocal Application**
 - **Reciprocal Fee Form: with the services checked off that you want.**
 - **A Letter of Good Standing from the MLS that you are a member of.**
 - **A copy of your DRE license or Appraiser Certification**
- **Each listing submitted requires a minimum of one exterior photo of the subject property. Up to 20 photos may be included. Please email photo(s) to recip@sandicor.com.**

APPLICATIONS THAT ARE INCOMPLETE OR MISSING REQUIRED DOCUMENTATION CANNOT BE PROCESSED.

RECIPROCAL MLS APPLICATION

SANDICOR, Inc.

EMAIL: recip@sandicor.com

5414 Oberlin Dr., Suite 150

San Diego, CA 92121

TEL: 858-622-6200 • FAX: 858-622-6222

www.sandicor.com

For SANDICOR, Inc. Office Use Only

Office ID Number _____ Agent ID Number _____

* Please attach a copy of your DRE License or Appraiser Certification
& a letter of good standing from your MLS.

INCOMPLETE APPLICATIONS CANNOT BE PROCESSED.

Agent/Appraiser Name _____

Applicant Residence Address _____

City _____ State _____ Zip _____

Agent Phone (___ ___ ___) ___ ___ ___ - ___ ___ ___ Fax (___ ___ ___) ___ ___ ___ - ___ ___ ___

DRE License # / Cert # _____

Email: _____ Web Page: _____

Office Name _____

Office Address _____

Suite _____ City _____ State _____ Zip _____

Office Phone (___ ___ ___) ___ ___ ___ - ___ ___ ___ Fax (___ ___ ___) ___ ___ ___ - ___ ___ ___

Designated Broker _____

Current Association/MLS Name _____

Address _____ City _____ State _____ Zip _____

I am aware of the rules contained within the California Master Reciprocal MLS Agreement, and agree to abide by them.

** Agent Signature _____ Date ____/____/____

Having read the California Reciprocal Agreement, I authorize the above to participate with Sandicor Regional MLS. I understand that I am ultimately responsible for his/her actions.

** Broker Signature _____ Date ____/____/____

Contact Mailing Address
(Please Check)

Res: _____

Or

Office: _____

(If left unchecked
all notices will be
sent to the office)

SANDICOR, Inc.

*****Reciprocal Hours: Monday – Friday 9:00 A.M. – 4:30 P.M.*****

5414 Oberlin Dr., Suite 150

SAN DIEGO, CA 92121

TEL: 858-622-6200 • FAX: 858-622-6222

www.sandicor.com

RECIPROCAL FEES

CHECK SERVICES NEEDED

- Reciprocal Listing Input\$50.00
- Sentricard \$10.00 (plus tax)
- If you want Sentricard mailed.....** \$10.00 (additional)
- Sentricard Access Fee (6 Months)..... \$50.00** **Required for Sentricard**
- Card Reader..... \$25.00 (plus tax) **Required for Sentricard**
- Lockbox Deposit \$100.00 per Box***

\$20.00 first month \$5.00 each additional month until lockbox is returned

- Staff Performed Searches/CMA Reports.. \$20.00 (includes first 20 pages)
(no direct agent access) \$.50 ea. Additional page
- Token-..... \$35.00 (plus tax)

Required for online access

- ON-LINE Access (circle one) **\$150.00 (per Quarter)**
\$100.00 (2 months)
\$50.00 (1 month)

***Prorated Monthly – Based on month access begins.**

Quarterly Access Fees will be billed December 1st for Jan/Feb/March, March 1st for April/May/June, June 1st for July/August/Sept, September 1st for October/November/December.

****Key fee prorated quarterly**

*****Key service required for Lockbox rental**

I hereby authorize SANDICOR, Inc. to charge to my account noted below for those services I may request.

Participant Name _____

Visa/MC # _____ - _____ - _____ Exp ____/____

American Express/Discover _____ Exp ____/____

Cardholder Signature _____ Date _____

SANDICOR, Inc. MLS Rules Reminders

◆ Accuracy of Information:

By submitting a form into the MLS Data base, the listing broker certifies all of the information on the form is accurate to the best of the listing broker's knowledge. The listing broker shall immediately upon receipt of the first print full listing verify the correctness and advise the MLS of any errors, omissions or corrections.

◆ Detail on Listing Filed with the Service:

Electronically input data or a property data form, when filed with the service by the listing broker, shall be complete in every detail as specified on the property data form including full gross listing price, listing expiration date, compensation offered to other broker participants and any other item required to be included as determined by the Board of Directors of SANDICOR, Inc.. Incomplete listing are ineligible for publication in the MLS and subject to immediate removal.

◆ Change of Listing Status:

Listing brokers shall submit any change in listed price or other change in the original listing agreement to the MLS within twenty-four (24) hours after the authorized change is received by the listing broker. By submitting such changes to the MLS, the listing broker represents that the listing contract has been modified in writing to reflect such change or that the listing broker has obtained other legally sufficient written authorization to make such change.

◆ Reporting of Sales:

The listing broker shall report sales within twenty-four (24) hours to the MLS.

All Changes to a listing need to be in writing or email. No changes can be done via Voice Mail left on the Reciprocal Staff's Voice Mail.

Fax # 858-622-6222
Email: recip@sandicor.com

**The complete set of SANDICOR, Inc Rules are available at www.sandicor.com

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