



CALIFORNIA ASSOCIATION OF REALTORS®

2023 C.A.R. DIRECTOR APPLICATION

Name:

Date:

Office Name:

Office Address:

Street

City

Zip

Office Phone:

Email (MANDATORY):

Cell Phone: (REQUIRED):

NRDS #:

CRITERIA:

- Must be a member in good standing of the Association with no unsatisfied ethics, arbitration or mediation decisions..
- Must have previous REALTOR® Association experience (e.g., service on committees, task forces, etc.)
- Must be engaged full-time in the real estate business.
- Must have electronic mail capabilities, presentation download capabilities, cell phone and text message capabilities
- Must attend (unless excused by the Executive Committee) all local or state C.A.R. Director's meetings, including all assigned committee meetings, all caucus meetings, and both Director's sessions, within the calendar year and be prepared to report from any Committee appointed to.
- Directors should make an annual voluntary contribution to the C.A.R. Political Action Fund of at least \$148.00 (the true cost of doing business).

The 2023 meetings are:

February 7 - 10

May 2 - 5

TBA

Indian Wells

Sacramento

TBA

PLEASE ANSWER THE FOLLOWING QUESTIONS:

(Please attach additional sheets if necessary.)

1. What is your previous Association experience? Please list position(s), Association name and year(s) held:

Position

Association

Year



2. Do you have previous C.A.R. experience? Please list position(s), Association name and year(s) held:

Position	Association	Year
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3. Do you have any professional designations? (GRI, CRS, etc.):

4. What is/are your area(s) of interest and expertise at the C.A.R. Committee level? Pick five (5) and indicate your preference in order of priority (1-5):

- | | |
|---|---|
| <input type="checkbox"/> Diversity Committee | <input type="checkbox"/> Local Government |
| <input type="checkbox"/> Environmental Sustainability Committee | <input type="checkbox"/> MLS Policy |
| <input type="checkbox"/> Fair Housing Policy Committee | <input type="checkbox"/> REALTOR® Party of CA Committee |
| <input type="checkbox"/> Federal | <input type="checkbox"/> Professional Development Forum |
| <input type="checkbox"/> Forum on Forms | <input type="checkbox"/> Professional Standards |
| <input type="checkbox"/> Global Real Estate | <input type="checkbox"/> Public Policy |
| <input type="checkbox"/> Housing Affordability Fund | <input type="checkbox"/> REALTOR® Risk Management & Consumer Protection |
| <input type="checkbox"/> Homeownership Housing | <input type="checkbox"/> Taxation & Government Finance |
| <input type="checkbox"/> Investment Housing | <input type="checkbox"/> Transaction & Regulatory Policy |
| <input type="checkbox"/> Legislative | <input type="checkbox"/> Young Professionals Network (YPN) Forum |

5. If selected, how would you communicate C.A.R. information to your fellow members?

6. Do you have any political contacts at the city, state or national level? If so, who, and what is the relationship?



7. What do you see as the greatest challenge to real estate today? Within the next 3 years?

8. Please state in 50 words or less why you wish to be considered as a candidate for C.A.R. Director.

HOW TO SUBMIT AN APPLICATION

Submit via Email

1. Download and Save
2. Fill out the form completely
3. Attach the saved document
4. E-Mail to: PhilH@pwr.net

Online Application

Go to www.pwr.net
Menu > Services > Directorships

**Application must be returned by
FRIDAY, JUNE 10, 2022, 4:00 pm (PST)**

PACIFIC WEST ASSOCIATION OF REALTORS®, INC.

POLICIES AND PROCEDURES MANUAL

Section 9. CAR Directors

SECTION 9. CAR DIRECTORS

9.1 AUTHORITY

Authorized as per Bylaws.

9.2 PURPOSE

Responsible for governing CAR as an elected or appointed director of its policy making body.

9.3 QUALIFICATIONS

9.3.1 As set forth in the Bylaws of CAR.

9.3.2 The following criteria must be met in order to make application as a CAR Director representing the Association:

- A. Must be a member in good standing of the Association with no unsatisfied ethics, arbitration or mediation decisions.
- B. Must have previous REALTOR® Association experience (e.g., service on committees or task forces)
- C. Must be engaged full-time in a real estate related business.
- D. Must have electronic mail capabilities, presentation download capabilities, cell phone and text message capabilities.
- E. Must attend (unless excused by the Executive Committee) all local or state CAR Directors' meetings, including all assigned committee meetings, all caucus meetings, and both Directors' sessions, within the calendar year and be prepared to report from any Committee to which appointed.
- F. Directors are encouraged to make an annual voluntary donation of at least \$148.00 (the true cost of doing business) and participate in the CAR political action fund(s).

9.4 POLICIES AND PROCEDURES

9.4.1 SERVE AS A DIRECTOR OF CAR

- A. Membership is set by CAR for a one-year term.
- B. First-time Directors MUST attend the CAR New Director orientation.
- C. CAR Directors serve at the pleasure of the President and may be removed at any time.
- D. Any Director with an unexcused absence shall be automatically deemed removed. The President may excuse an absence if ratified by a majority of the Executive Committee.

PACIFIC WEST ASSOCIATION OF REALTORS®, INC.

POLICIES AND PROCEDURES MANUAL

Section 9. CAR Directors

9.4.2 COMPOSITION OF SELECTION OF TASK FORCE

A Task Force shall be appointed by the sitting President, who shall serve as the Chair, and shall include the Immediate Past President, the President-Elect, and four (4) sitting CAR Directors who are not current members of the Association's Board of Directors. The Task Force shall determine whether the applicants meet the applicable criteria and recommend selected candidates to the Board of Directors for approval.

9.4.3 CAR DIRECTORS

- A. The Task Force shall not consider any application received after the published due date.
- B. The President, President-Elect, Regional Chair and Assistant Regional Chair (if they are Association members), shall automatically serve as CAR Directors.
- C. The total number of CAR Directors (including those selected to serve as CAR Honorary Directors) shall not exceed a formula of two (2) Directors per one thousand (1,000) Association members based on membership figures as of April 2, the date used by CAR in determining the number of Association Directors for the following year.
- D. CAR Honorary Directors-For-Life and CAR Committee Chairpersons-elect or Committee members-Elect may apply for a funded CAR Director position as applicable, provided they complete an application, meet the criteria, and submit for consideration by the published due date.

9.4.4 REGIONAL AND STATE MEETINGS

- A. Must be willing and available to travel to and attend CAR Directors Sessions, including the following:
 - 1. Three (3) regular meetings each year, on dates and at places to be determined by the CAR Board of Directors; and
 - 2. Special meetings as may be called by the President of CAR; and
 - 3. Regional Meetings as called by the Regional Chairperson.
- B. A Director MUST:
 - 1. Attend the ENTIRE Board of Directors session (no early departures) unless excused IN ADVANCE by the President.
 - 2. Attend all Regional Caucus meetings unless otherwise excused in advance by the Regional Chair.
 - 3. Attend all meetings of any Committee on which they serve or attend other Committee meetings as assigned by the Regional Chair.
- C. CAR Directors may receive an allotment designed to represent hotel costs, transportation and applicable per diem as approved by the Board of Directors. Individuals are responsible for keeping their own tax records and receipts of travel expenses. Association is required to issue a Form 1099 to the Internal Revenue service to report the total of any such payments made during the year.

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Section 9. CAR Directors

- D. The Request for Stipend form will be distributed ONLY at the Saturday CAR Director's Meeting, approximately 15-20 minutes prior to the end of the meeting. Directors will be REQUIRED to hand in the form to the Regional Chair BEFORE they leave the meeting. Association prepaid expenses (i.e., advance ticket purchases, dinners, luncheons) will be deducted prior to issuance of any stipend. In addition, if a Director arrives late or leaves a meeting early, with an excuse approved by the President, applicable expenses (per diem or hotel) will be deducted from the stipend check.
- E. Association staff will confirm with each Director any lodging needs and will book reservations accordingly. If a Director does not affirmatively confirm their needs by the requested date, no reservations will be booked and the responsibility for securing accommodations will be the responsibility of the Director. Except for the President and President-Elect, Directors are responsible for making their own travel arrangements.

Every effort will be made to secure accommodations at the headquarters hotel(s). However, it cannot be guaranteed this will occur in every instance. Single occupancy lodging shall be budgeted.

Attendance at the annual CAR Expo is optional. If a Director chooses to attend the Expo, it shall be the responsibility of said Director to register and pay any and all related expenses.

Any expenses paid on behalf of the Director by the Association shall be the sole responsibility of the Director.

9.4.5 ANNUAL REVIEW

This policy shall be reviewed annually by the Board of Directors (or by a Task Force appointed by the President and approved by the Board of Directors). The amount of funding, if any, shall be considered by the Budget & Finance Committee in its annual budgetary process for recommendation to the Board of Directors, who shall have final authority.