This form is intended for an agent or broker-associate to transfer from one office to another within this Association and/or change personal information.

**Requirements:**

✔️ New Broker & Office Location **needs** be an active member of PWR

✔️ Transferring agent must have the same membership type as new broker

✔️ Change Form **needs to** be signed by new broker

✔️ If changing personal info, change form may be signed by member only.

**Processing Time**

**Faxed, Mailed or Dropped Off change forms:**

24 - 48 hours from time of receipt (business days). All changes are processed on a first come first served basis. This includes changes that are dropped off in person at the Association.

If any of the above items are missing or are not correct, this will hinder the processing time.

**Membership Department**

Pacific West Association of REALTORS®
1601 E. Orangewood Ave.
Anaheim CA 92805
www.pwr.net
p. 714.245.5500
f. 714.245.5599
e PwaorMembership@pwr.net

Revised 11/2007
Member Change/Transfer Form

Member Name & Number  

Transfer member to another office

From  

To  

Is this a New office to PWR? Yes  No (please circle one)

Please DELETE membership and MLS with Pacific West Association of REALTORS® for the above mentioned member.

Required Broker Signature

Print Broker Name  

MEMBER CHANGES:

* _____ Change Home Address  

* _____ Change Preferred Mailing Address to  

* _____ Change Home Phone Number  

* _____ Change Preferred Contact Phone  

* _____ Change Home Fax Number  

* _____ Change Email/Web Site Address  

_____ Change First or Last Name (Copy of DRE License reflecting name change is REQUIRED)

Required Member Signature  

Date  

* Make your personal changes online www.pwr.net, click on the main tab to access IMS Member Services.

1601 E. Orangewood Ave.  
Anaheim CA 92805  
Phone Number (714) 245-5500  FAX Number (714)245-5550 or (714) 245-5599  
Revised 11/2007